





NORCO COLLEGE


Dual Enrollment

Application Instructions

Before you begin this application process- be sure to have a personal email account. Your high school email account is not valid for this application. If you do not have a personal email account, make a free account prior to starting the application process (i.e. Gmail, Yahoo, Hotmail, etc.)

- Open a web browser and visit www.norcollege.edu
 -  Click on **APPLY** at the top of the page
 -  Click on **STEP ONE: Apply for Admission Online**
 -  Click on **Online Admission Application**
- You will be redirected to California Community Colleges Chancellor's Office website (Open CCC) to create a student account/profile
 -  Click on **Create an account**

Already have an account? Sign in and follow the instructions (below the line) for Norco College's application


-  Click on **Begin Creating my account**
 - Answer all questions to create a student account/profile

If you do not have your social security number please select the following:

Please Indicate the Type of number:


- Social Security Number** Taxpayer Identification Number
- Check this box if you **do not** have a Social Security Number or Taxpayer Identification Number, or decline to provide one at this time.

You will be asked some personal information on the following pages including your:

- Home address
- Email address (**do not use your high school email**, use your personal email address)
- Security questions (pick easy ones to remember)
- Create a username and password.
 - a.  Write down/save the username and password you created for CCC Apply:

CCC Apply

Username: _____ Password: _____


-  Click **Continue** (bottom right corner of page)
- You will now be redirected to Norco College's application

NORCO COLLEGE Application

 Click on **Start a New Application**

✓ Enrollment Information

- i. Term= **Select term you want to take classes**
- ii. Educational goal= **Educational Development**
- iii. Intended major or program of study= **Select ANY** (can be changed later, don't spend too much time selecting)


 Click on **Continue** (bottom right corner of page)

✓ Account Information

- i. Review Open CCC account information is correct

ii. Answer Parent/Guardian information

iii. Verify current mailing address

 Click on [Continue](#) (bottom right corner of page)

✓ **Education**

i. College Enrollment Status= **Enrolling in High School (or lower grade) and college at the same time**

ii. High School Education= Answer will automatically generate

iii. Last High School attended:

1. Select **I attended high school**

2. Enter your current high school

a. If not found → Select= **My school is not on this list**


b. Add your school name

iv. High School Transcript Information

1. Have you completed 11th grade? **Answer as accurate as possible**

v. College Education= **No Degree**

vi. Colleges/Universities attended= **NONE**

 Click on [Continue](#) (bottom right corner of page) → **You will need to confirm that you are currently in High School and college at the same time**

✓ **Citizenship/Military**= Answer all questions

✓ **Residency**= Answer all questions


✓ **Needs & Interest**

i. Main Language= Answer required

ii. Financial Assistance= Answer **NO** for both questions

iii. Athletic Interest= **NO, I am not interested in a sport (beyond taking P.E. class)**

iv. Programs & Services= **do not choose any**


 Click on [Continue](#) (bottom right corner of page)

✓ **Demographic Information**

i. Gender= Answer required

ii. Parent/Guardian Educational Levels= Answer required both parents


iii. Race/Ethnicity= Answer optional

 Click on [Continue](#) (bottom right corner of page)

✓ **Supplemental Questions**

i. Additional High School Transcript Information= **Answer as accurate as possible**

ii. Norco Advantage → Select **NO** for the **first two questions** and skip the other information being asked (High School info, ID number, etc.)

 Click on [Continue](#) (bottom right corner of page)

✓ **Submission**

i. Review all information/answer questions

****If you are doing this at home/on your own- please review your application carefully and be sure that you selected the **correct term** that you are planning on taking dual enrollment classes and that you are **enrolling in high school (or lower grade) and college at the same time******

 Click on [Submit My Application](#)

➤ Confirmation → **FINAL STEP** → **PRINT THIS PAGE**

*****You must attach your confirmation page to your parent approval form (with all required signatures) and both forms must be received/processed by Norco College prior to the application deadline to be eligible to register for dual enrollment courses in a timely manner*****